



Bank of Queensland

Money Market Deposit Account

Managed by DDH Graham Limited



DDH GRAHAM LIMITED
ABN 28 010 639 219 | AFSL NO. 226319

BANK OF QUEENSLAND LIMITED
ABN 32 009 656 740 | AFSL NO. 244616

Cheque Book Application Form

Please use black ink

I/We hereby request DDH Graham Limited, as agent for Bank of Queensland Limited, to provide a personalised cheque book for the above account.

I/We have received a copy of the Product Disclosure Statement in relation to the cheque book facility and agree to be bound by these conditions. It is understood that the cost of the cheque book and any other fees will be debited to the account, unless paid separately.

1. **Deposit number:**

2. **Account Name (in full):**

3. **Contact details:**

Mailing address

Contact numbers

Home	Work
Mobile	Fax

Email address

4. **Size of book required**

25 Cheques (cost \$9.00)

50 Cheques (cost \$15.00)

200 Cheques (cost \$25.00)

** If you do not tick a box, a book of 25 cheques will be issued*

For company accounts or registered entities please supply:

ABN/ACN

5. **Your signature**

Signature of Individual/Director/Secretary/ Sole director Signature of Individual/Director/Secretary

(Please circle applicable title)

(Please circle applicable title)

Name	Date	Name	Date

Office use only	Sig. Ver.	Input by	Checked by	Date entered / /
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TERMS AND CONDITIONS

The following special Terms and Conditions apply to cheques issued with Bank of Queensland Limited (the Bank) Money Market Deposit Accounts managed by DDH Graham Limited (the Manager).

- 1) Each cheque drawn shall be deemed to be a request to make a withdrawal from your call account for the amount shown on the cheque.
- 2) You must not draw a cheque unless there are sufficient cleared funds in your account.
- 3) Cheques cannot be drawn payable to 'CASH'.
- 4) If the Bank or the Manager finds any irregularity or omission when checking particulars of any cheque the Bank may dishonour or stop payment of the cheque on your behalf.
- 5) If the amount in words on any cheque varies from the amount expressed in figures the lower amount prevails.
- 6) The person signing a cheque must:
 - a) Initial any alterations;
 - b) Date the cheque the date on which it is signed; and
 - c) Complete all details.
- 7) Fees and Charges

The fees which currently apply to the cheque book facility are:

- a) Supply of cheque books:

25 cheques: \$9.00
50 cheques: \$15.00
200 cheques: \$25.00

(If you order a cheque book without specifying the size, a 25 cheque book will be provided).

- b) Dishonours - Should it be necessary to dishonour any cheque, a fee of \$40.00 will apply.
 - c) Stop Payment Notices - A fee of \$10.00 per notice is payable should you request a stop payment on any cheque.
 - d) Transaction Fees and Government Charges - Currently any such fees and charges are absorbed. Should there be any change in this practice in the future, you will be given written notice beforehand.
- 8) Identification

Unless you have already supplied identification in accordance with DDH's requirements since June 2008, you must supply certified copies of identification in accordance with your account type with this Cheque Book Application Form.

How to contact DDH Graham Limited:

Telephone: 07 3229 6133
Freecall: 1800 006 133
Facsimile: 07 3229 2014
Email: moneymarket@ddhgraham.com.au
Web: www.ddhgraham.com.au
Address: Level 18, 344 Queen Street, Brisbane QLD 4000
Postal address: GPO Box 330, Brisbane QLD 4001